



City of Hollister Planning Division

339 Fifth Street, Hollister CA
(831) 636-4360
planning@hollister.ca.gov

For Department Use Only
Date Received:

GENERAL PLANNING APPLICATION

Please indicate all of the planning applications you wish to apply for:

☐ Boundary Change (Annexation and Prezone)	☐ Preliminary Application Review
☐ General Plan Amendment	☐ Rezone
☐ Major Subdivision	☐ Sign Permit (Freestanding/Monument)
☐ Minor Site & Architectural Review	☐ Site & Architectural Review
☐ Minor Subdivision	☐ Specific Plan
☐ Master Sign Program	☐ Variance
☐ Planned Development	☐ Other

Please refer to the Planning Division's Project Submittal Checklist (provided separately) for a list of information that must be submitted with various application types.

PROJECT LOCATION

Project Address				
Assessor Parcel Number				
Total Area (acres or square feet)				
Zoning	Existing		Proposed (if applicable)	
General Plan Designation	Existing		Proposed (if Applicable)	
Within the City's Sphere of Influence?	☐ Yes ☐ No			
Within the City's Urban Service Area?	☐ Yes ☐ No			

PROJECT DESCRIPTION

Project Name	
Project Description and Purpose of the Project	
Present Use	
Proposed Use	
New Commercial or Industrial Square Footage	
New Residential Dwellings	
Dwelling Unit Type	
Total Number of Lots	

Was a Preliminary Application Review done for this Project? ☐ Yes, Pre-App # _____ ☐ No

APPLICANT INFORMATION				
Name				
Mailing Address				
City		State		ZIP
Email				Phone
PROPERTY OWNER INFORMATION				
Name				
Mailing Address				
City		State		ZIP
Email				Phone
CONTACT LIST				
<i>Please list the name(s) and email addresses for all plan preparers (architect, engineer, landscape architect etc).</i>				
Name		Phone Number		
Title		Email		
Name		Phone Number		
Title		Email		
Name		Phone Number		
Title		Email		
Name		Phone Number		
Title		Email		
Primary Point of Contact (Select ONE)		☐ Applicant ☐ Property Owner ☐ Architect ☐ Engineer ☐ Other (must be listed above) _____		
APPLICANT DECLARATION				
By signing below, the applicant hereby agrees to defend, indemnify, and hold harmless the City of Hollister, its Council, boards and commissions, officers, employees, volunteers, and agents from any claim, action, or proceeding against the City of Hollister, its Council, boards and commissions, officers, employees, volunteers, and agents, to attack, set aside, void or annul an approval of the application or related decision, including environmental documents, or to challenge a denial of the application or related decisions. The applicant's duty to defend, indemnify and hold harmless shall be subject to the City promptly notifying the applicant of said claim, action or proceeding and the City's cooperation in the applicant's defense of said claims, actions or proceedings. The City of Hollister shall have the right to appear and defend its interests in any action through the City Attorney or outside counsel. The applicant shall not be required to reimburse the City for attorney's fees incurred by the City Attorney or outside counsel if the City chooses to appeal and defend itself in litigation. By signing below, I hereby certify that the application I am submitting, including all additional required information, is complete and accurate to the best of my knowledge. I understand that any misstatement or omission of the requested information or of any information subsequently requested may be grounds for rejecting the application, deeming the application incomplete, denying the application, suspending or revoking a permit issued on the basis of these or subsequent representations, or for the seeking of such other and further relief as may seem proper by the City of Hollister. I further acknowledge that the application fee I have submitted is non-refundable (either partial or full refund), including in the event the project is denied, cannot be processed as proposed, has expired, or was withdrawn.				
Applicant Signature		Date		

PROPERTY OWNER DECLARATION

By signing below, I hereby certify under penalty of perjury, that I am the owner of record of the property described herein and that I consent to the action requested herein. All other owners, lenders or other affected parties on the title to the property have been notified of the filing of this application. Further, I hereby authorize City of Hollister employees and officers to enter upon the subject property, as necessary to inspect the premises and process this application.

In order to facilitate the public review process, the City requires that property owners agree to allow any plans or drawings submitted as part of the application to be copied for members of the public. Property owner(s) hereby agree to allow the City to copy the plans or drawings for the limited purpose of facilitating the public review process.

All property owners must sign. If additional signatures are necessary, please submit an additional sheet.

Property Owner Name			
Property Owner Signature		Date	
Property Owner Name			
Property Owner Signature		Date	
Property Owner Name			
Property Owner Signature		Date	

ARCHITECT AND ENGINEER DECLARATION

Upon submission of official architectural and/or engineering plans or drawings, the City requests that you also provide a Site Map and/or Massing Diagram, as defined in California Government Code section 65103.5, to facilitate the public review process and to allow copying for the public. Architect/Engineer hereby acknowledges that a failure to provide a Site Map and/or Massing Diagram allows the City to copy submitted plans or drawings to facilitate public review.

Architect or Designer Name			
Architect Signature		Date	
Engineer Name			
Engineer Signature		Date	

To be completed by Planning Division Staff Only

Permit Number(s):	
Assigned Planner:	